

ENC 1101: Expository and Argumentative Writing

Spring 2024

Class Number: 12432

Instructor: Keri Matwick

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Office Hours: TBA

Course Description

Credits: 3

Prerequisites: None

General Education: Composition, satisfies 6,000 words of Writing Requirement

Improving our world happens when we identify problems, come to deeply understand their complexities, and initiate change. In order to do so, we need to develop our rhetorical literacy of public communication, and we need to develop methods of communicating to public audiences, stakeholders, and decision-makers. This course examines the rhetorical and practical elements of writing effective arguments for contemporary public and academic audiences

Throughout the course, we will establish how rhetoric and argumentation affect change, how to communicate with varied audiences who have different stakes in change, and how to present a well-reasoned, strongly-supported, and clearly-expressed argument for change.

To foster our development as engaged writers, we will establish a writing culture in which we learn how to analyze messages as well as both our own and our peers' writing.

To foster our development as engaged community members, we will establish a culture of reading and listening that applies strategies of rhetorical listening and critical analysis.

Within the course theme, students will explore a problem within their sphere through different forms of argumentation and different genres. Throughout the semester, students will also learn to incorporate multi-modal elements to their written work. In these units, we will apply our knowledge of rhetoric and persuasion to real-world issues revolving around the theme of writing for social change.

In the culminating section of the course, we will write to change the world in a very literal way. In a proposal argument, we will describe a significant problem and a reasonable solution. Applying all of the skills developed in the first parts of the course, we will put our ideas into action in such a way that moves an audience to act, not hypothetically, but in the real world and for a real audience

As we practice our argumentative skills through the semester, we will also improve our critical thinking through reading, writing, and discussion, and will attend to basic research skills, including documentation and avoiding plagiarism. Additionally, we will examine and practice academic conventions of word choice, sentence structure and variation, and paragraph formation.

Texts will include traditional sources such as a writing handbook, textbook, and reader, but we will also examine the arguments in other texts—in popular culture, advertisements, and websites, for example.

Outcomes

By the end of ENC 1101, students will be able to

- plan, draft, revise, edit, and proofread forms of argumentative essays
- read, write, and think critically
- adapt writing to different audiences, purposes, and contexts
- use evidence to effectively support argumentative claims or theses
- write an organized, logical argument
- avoid plagiarism
- write coherent, cohesive, and clear paragraphs
- create direct, grammatically-correct sentences
- demonstrate a clear, graceful writing style

Required Texts

This course participates in the UF All Access program. You can login at the following website and opt-In to gain access to your UF All Access course materials - <https://www.bsd.ufl.edu/AllAccess> – UF All Access will provide you with your required materials digitally at a reduced price, and the charge will be posted to your student account. This option will be available starting one week prior to the start of the semester and ends three weeks after the first day of class.

Using UF All Access is not required, but due to the digital connection between *The Little Seagull Handbook* and our Canvas course, that text must be purchased digitally one of the following options: (1) purchase this book through UF All Access, (2) purchase this book from the publisher through the link on the Canvas course, or (3) purchase an access code and enter it through the link on the Canvas course.

Textbook:

Lunsford, Andrea & Michael Brody. *Everyone's An Author*. 3rd ed. W.W. Norton & Company, 2020.

Writing Handbook:

Bullock, Richard, Michal Bordy, and Francine Weinberg. *The Little Seagull Handbook*, 4th ed. New York: W.W. Norton & Co., 2022. Digital.

Note: The digital and new printed version of *Everyone's an Author* come with *The Little Seagull Handbook*.

Assignment Descriptions (Total Points Possible: 1000)

Personal engagement in a public conversation (300 words; 50 points)

Write an op-ed or call-in statement to a decision-maker that covers personal testimony or impact about an issue in your community. This assignment can be completed as a document or audio recording (with transcript). This assignment requires at least one authoritative source to support your point (for example, a statistic or a commiserate statement).

Issue Prospectus (500 words; 75 points)

Write a prospectus of the problem that includes the questions you'd like to answer, the importance of finding a solution, your personal interest or stake in the subject matter, and a list of 5 authoritative sources with annotations.

Causal Analysis (1500 words; 125 points)

Using research and logical reasoning, write an analysis of either what caused a problem or projects what potential impact/effect(s) the problem could have the community.

Evaluation of Solutions (1500 words; 125 points)

Evaluate at least two solutions according to a developed set of reasonable criteria for the context, ending with a brief comparison and possible recommendation for one, the other, or for seeking a new solution.

Writing Self-Assessment (400 words; 65 points)

Looking back at your writing thus far, you will analyze your progress and development in the course. Specifically, students will identify areas of their writing that need work and describe a plan for improvement.

Proposal (1800 words; 200 points)

For the final paper, students will propose a solution to the problem they've been working with all semester. This includes a problem state that details what the problem is and justifies its importance, supported by authoritative sources, and a detailed solution that is feasible—paying particular attention to rhetorical scope, audience, and logical organization.

Peer Review (4@20 points = 80 points)

Students will participate in peer review for each paper by providing a complete draft and giving useful feedback.

Discussion Boards (2@10 points and 5@20 points = 120 points)

Students will use small group discussion boards to practice the skills and prepare the content for the papers.

"in Action" Playposit Activities (5 @5 points = 25 points)

You will have five lectures using the Playposit tool that include questions you must answer throughout the video. These lectures guide you through explanations of argument, rhetorical analysis, causation, evaluation, and proposal in action.

Quizzes (1 Course Orientation Quiz, 1 Plagiarism Tutorial, 5 Unit Content Quizzes, and 20 InQuizitive @ 5points = 135)

Students will have short quizzes after each unit's readings and introductory lecture to test for comprehension and knowledge application. Some units have additional quizzes about specific concepts as well. Students will also complete certain InQuizitive quizzes to develop their style, grammar, and mechanics skills. InQuizitive quizzes are adaptive, which means they require you to meet a threshold (and they help you along the way); they do not penalize you for not knowing the answer.

Optional Revision

*Students will be offered the opportunity to revise the **Personal Engagement in a Public Conversation, Causal Analysis, or Evaluation of Solutions**. See assignment in Canvas for requirements and deadline.*

Grading & Course Credit Policies

Grading for this course will be rigorous. If an assignment illustrates disregard for spelling, grammar, citation guidelines, or a general carelessness in the writing, the assignment will be failed. Do not rely on your instructor for copy-editing, even on drafts.

The writing assignments for this course are designed to meet the minimum requirements of the University Writing Requirement credit. To satisfy this requirement, **every** assignment's word count must be fulfilled. **Submitted assignments short of the minimum word count will receive zero credit.**

General Education Learning Outcomes

Composition courses provide instruction in the methods and conventions of standard written English (i.e. grammar, punctuation, usage) and the techniques that produce effective texts. Composition courses are writing intensive, require multiple drafts submitted to the instructor for feedback prior to final submission, and fulfill 6,000 of the university's 24,000-word writing requirement.

Earning general education composition credit, students will

- Demonstrate forms of effective writing (focusing on analyses, arguments, and proposals)
- Learn different writing styles, approaches, and formats and successfully adapt writing to different audiences, purposes, and contexts; effectively revise and edit their own writing and the writing of others
- Organize complex arguments in writing, using thesis statements, claims, and evidence
- Employ logic in arguments and analyze their own writing and the writing of others for errors in logic
- Write clearly and concisely consistent with the conventions of standard written English
- Use thesis sentences, claims, evidence, and logic in arguments

You must pass this course with a "C" or better to satisfy the General Education requirement for Composition (C) and to receive the 6,000-word University Writing Requirement credit (E6). **A grade of "C-" will not confer credit for the University Writing Requirement or the CLAS Composition (C) requirement.**

Grading Scale

A	4.0	94-100	940-1000	C	2.0	74-76	740-769
A-	3.67	90-93	900-939	C-	1.67	70-73	700-739
B+	3.33	87-89	870-899	D+	1.33	67-69	670-699
B	3.0	84-86	840-869	D	1.0	64-66	640-669
B-	2.67	80-83	800-839	D-	0.67	60-63	600-639
C+	2.33	77-79	770-799	E	0.00	0-59	0-599

Assessment Rubric

The instructor will evaluate and provide feedback on the student's written assignments with respect to content, organization and coherence, argument and support, style, clarity, grammar, punctuation, and mechanics. Conferring credit for the University Writing Requirement, this course requires that papers conform to the following assessment rubric. More specific rubrics and guidelines applicable to individual assignments may be delivered during the course of the semester.

	SATISFACTORY (Y)	UNSATISFACTORY (N)
CONTENT	Papers exhibit evidence of ideas that respond to the topic with complexity, critically evaluating and	Papers either include a central idea(s) that is unclear or off- topic or provide only minimal or inadequate discussion of ideas.

	synthesizing sources, and provide an adequate discussion with basic understanding of sources.	Papers may also lack sufficient or appropriate sources.
ORGANIZATION AND COHERENCE	Documents and paragraphs exhibit identifiable structure for topics, including a clear thesis statement and topic sentences.	Documents and paragraphs lack clearly identifiable organization, may lack any coherent sense of logic in associating and organizing ideas, and may also lack transitions and coherence to guide the reader.
ARGUMENT AND SUPPORT	Documents use persuasive and confident presentation of ideas, strongly supported with evidence. At the weak end of the satisfactory range, documents may provide only generalized discussion of ideas or may provide adequate discussion but rely on weak support for arguments.	Documents make only weak generalizations, providing little or no support, as in summaries or narratives that fail to provide critical analysis.
STYLE	Documents use a writing style with word choice appropriate to the context, genre, and discipline. Sentences should display complexity and logical structure.	Documents rely on word usage that is inappropriate for the context, genre, or discipline. Sentences may be overly long or short with awkward construction. Documents may also use words incorrectly.
MECHANICS	Papers will feature correct or error-free presentation of ideas. At the weak end of the satisfactory range, papers may contain a few spelling, punctuation, or grammatical errors that remain unobtrusive and do not obscure the paper's argument or points.	Papers contain so many mechanical or grammatical errors that they impede the reader's understanding or severely undermine the writer's credibility.

Course Policies

Acceptable Reasons for Late Work

The university policies on absences can be found at <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Every activity and due date are provided at the beginning of the semester. For university-sponsored events covered in the UF attendance policy and religious holidays, please plan accordingly. When possible, plan to turn the work in before the deadline. If you must submit work past the due date/time, contact the Lead Instructor as soon as possible to work out an acceptable deadline.

Failure of technology is not an excuse.

Making up missed work due to documented illness or emergency is at the discretion of the instructor on a case-by-case basis. Please contact the instructor or, when applicable, the Dean of Students Office (<http://umatter.ufl.edu>) as soon as you can to make them aware of the documented illness or emergency.

Plagiarism

Plagiarism is a serious violation of the Student Honor Code. The Honor Code prohibits plagiarism and defines it as follows:

Plagiarism. A student shall not represent as the student's own work all or any portion of the work of another. Plagiarism includes but is not limited to:

1. Quoting oral or written materials including but not limited to those found on the internet, whether published or unpublished, without proper attribution.
2. Submitting a document or assignment which in whole or in part is identical or substantially identical to a document or assignment not authored by the student.

University of Florida students are responsible for reading, understanding, and abiding by the entire Student Honor Code, which can be found at <https://sccr.dso.ufl.edu/students/student-conduct-code/>.

Important Tip: You should never copy and paste something from the Internet without providing the exact location from which it came.

Working With Others

Participation with classmates is a crucial part of success in this class. Students will be expected to participate in small group discussions and provide constructive feedback about their peers' writing during the peer reviews.

Please keep in mind that students come from diverse cultural, economic, and ethnic backgrounds. Some of the texts we will discuss and write about engage controversial topics and opinions. Diversified student backgrounds combined with provocative texts require that you demonstrate respect for ideas that may differ from your own.

Paper Maintenance Responsibilities

Students are responsible for maintaining copies of all work submitted in this course and retaining all returned, graded work until the semester is over. Should the need arise for a resubmission of papers or a review of graded papers, it is the student's responsibility to have and to make available this material.

Mode of Submission

All papers will be submitted as MS Word (.doc, .docx) documents to Canvas. Final drafts should be polished and presented in a professional manner. Papers without other formatting guidelines must be in 12-point Times New Roman or Calibri font, double-spaced with 1-inch margins and pages numbered unless otherwise instructed.

Course Evaluations

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <http://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results>.

Writing Studio

The University Writing Studio is located in Turlington 2215 (currently having online-only appointments) and is available to all UF students. Free appointments can be made up to twice a week. See <https://writing.ufl.edu/writing-studio/> to learn more.

Students with Disabilities

The University of Florida complies with the Americans with Disabilities Act. Students requesting accommodation should contact the Students with Disabilities Office, Reid Hall. That office will provide documentation to the

student who must then provide this documentation to the instructor when requesting accommodation. Visit <https://drc.dso.ufl.edu/> for more information.

Students in Distress

For guidance during distressing situations, please contact U Matter We Care or the Dean of Students Office. They can help students navigate resources and academic procedures for personal, medical, and academic issues.

U Matter We Care: <http://umatter.ufl.edu>, umatter@ufl.edu, 352-294-2273 (CARE)

Dean of Students: <https://dso.ufl.edu/>, 202 Peabody Hall, (352) 392-1261

Course Schedule

This schedule is only a guide and is subject to change. Refer to the course calendar on Canvas for the most up-to-date information.

Date(s)		Due
Week 1	Begin Course Orientation	
Monday		
<i>drop/add</i>		
<i>drop/add</i>		
<i>Tuesday</i>		
<i>drop/add</i>		
Wednesday		
<i>drop/add</i>		
Thursday		
<i>drop/add</i>		
<i>Friday</i>		
Week 2		No Class
Monday		<i>University Holiday</i>
Tuesday	Begin Unit 1	Course Orientation Quiz Introduce Yourself Discussion, part 1 Understanding and Avoiding Plagiarism Tutorial
Wednesday		Intro Discussion, part 2 Unit 1 Quiz

Thursday		
Friday		The Writing Process in Action (Playposit)
Week 3 Monday		Rhetorically Reading and Listening Discussion, part 1
Tuesday		Rhetorically Reading and Listening Discussion, part 2 Unit 1 Language Lesson (1 InQuizitive quiz)
Wednesday		
Thursday		Personal Engagement in a Public Conversation
Friday		
Week 4 Monday	Begin Unit 2	Unit 2 Quiz
Tuesday		Argument Analysis in Action (Playposit)
Wednesday		Rhetorical Analysis Discussion, part 1
Thursday		Rhetorical Analysis Discussion, part 2 Unit 2 Language Lesson (5 InQuizitive quizzes)
Friday		
Week 5 Monday	Peer review begins at 8:00am	draft due for Peer Review of Prospectus @ 8am
Tuesday		Peer Review ends at 11:59pm
Wednesday		Prospectus
Thursday	Begin Unit 3	Logical Fallacies Quiz
Friday		
Week 6 Monday		Causal in Action (Playposit)
Tuesday		
Wednesday		I've Got 99 Problems Discussion, part 1

Thursday		I've Got 99 Problems Discussion, part 2 Unit 3 Language Lesson (3 InQuizitive quizzes)
Friday		
Week 7 Monday	Peer review begins at 8:00am	draft due for Peer Review of Causal Analysis @ 8am
Tuesday		Peer Review ends at 11:59pm
Wednesday		
Thursday		
Friday		Causal Analysis
Week 8 Monday	Begin Unit 4	Unit 4 Quiz
Tuesday		Evaluation Practice: Argument in Action (Playposit)
Wednesday		In an Ideal World Discussion, part 1
Thursday		In an Ideal World Discussion, part 2 Unit 4 Language Lesson (5 InQuizitive quizzes)
Friday		
Week 9 Monday		
Tuesday	Peer review begins at 8:00am	draft due for Peer Review of Evaluation @ 8am
Wednesday		Peer Review ends at 11:59pm
Thursday		
Friday		Evaluation
Week 10 Monday		Spring Break, No Class
Tuesday		Spring Break, No Class
Wednesday		Spring Break, No Class

Thursday		Spring Break, No Class
Friday		Spring Break, No Class
Week 11 Monday	Begin Unit 5	Taking Stock Activity Discussion, part 1
Tuesday		Taking Stock Activity Discussion, part 2
Wednesday		Unit 5 Language Lesson (1 InQuizitive Quiz)
Thursday		
Friday		
Week 12 Monday	Peer review begins at 8:00am	draft due for Peer Review of Writing Self-Assessment
Tuesday		Peer Review ends at 11:59pm
Wednesday		
Thursday		
Friday		Writing Self-Assessment
Week 13 Monday	Begin Unit 6	Unit 6 Quiz
Tuesday		Proposal in Action (Playposit)
Wednesday		Identifying Stakeholders Discussion, part 1
Thursday		
Friday		Identifying Stakeholders Discussion, part 2
Week 14 Monday		
Tuesday		Unit 6 Language Lesson (4 InQuizitive quizzes)
Wednesday		
Thursday		
Friday		

Week 15		
Monday		
Tuesday	Peer review begins at 8:00am	draft due for Peer Review of Proposal due at 8am.
Wednesday		Peer Review ends at 11:59pm
Thursday		
Friday		Proposal
Week 16		<i>Optional Revision</i>
Monday		
Tuesday		
Wednesday		
Thursday		<i>Reading Day, No Class</i>
Friday		<i>Reading Day, No Class</i>